



MEGHNA PETROLEUM LIMITED

(A subsidiary of Bangladesh Petroleum Corporation)

58, Agrabad Commercial Area
Chittagong.

NOTICE OF THE 38th ANNUAL GENERAL MEETING

Notice is hereby given that the 38th Annual General Meeting of the Company will be held on 13 Falgun 1423, 25 February 2017, Saturday at 10-30 am at "Hall 24", Near of M. A. Aziz Stadium, Lalkhan Bazar, Chittagong for the purpose of transacting the following business :

Agenda :

1. To confirm the minutes of the 37th Annual General Meeting held on 08 Falgun 1422, 20th February 2016;
2. To receive and adopt the Report of the Directors and the Audited Accounts of the Company for the year ended 30th June, 2016;
3. To approve the declaration of Dividend for the year ended 30th June 2016;
4. To re-elect Directors of the company in the vacancies caused by one-third Board of Directors retirement as per Articles 140, 141, 142 & 143 of the Articles of Association of the Company;
5. To appoint Joint Auditors for the year 2016-2017 and fix their remuneration;
6. To transact any other business with the permission of the Chair;

By order of the Board

(MD. QUAMRUL HASAN)
Company Secretary

11 Magh, 1423
24 January, 2017

Notes :

1. 22 December, 2016 is the RECORD DATE. Shareholders whose name will appear in the share register of the company or in the depository register on that date will be eligible to attend the AGM and receive dividend approved.
2. The Board of Directors have recommended for Cash Dividend of Tk. 10.50 (i.e. 105%) per 10.00 Taka share for the year ended 30th June 2016 to be considered in the AGM.
3. A Member entitled to attend the Annual General Meeting may appoint a proxy to attend on his/her behalf. In order to be effective, proxies duly signed and stamped must be received at the Company's Registered Office, 58-59, Agrabad C/A, Chittagong-4100 not later than **SEVENTY TWO HOURS** before the meeting.
4. Entrance in the meeting room will be strictly maintained on producing the attendance slip.
5. Annual report, attendance slip and proxy form along with the notice are being sent to the members by post or courier service. The Shareholder may also collect the annual report or proxy form from the registered office of the company and may download those from the company's website (www.mpl.gov.bd).
6. **No gift or benefit in cash or kind shall be paid to the shareholders in terms of Clause (c) of BSEC Notification No. SEC/SRMI/2000-953/1950 dated 24 October, 2000 for attending this AGM of the Company.**