



MEGHNA PETROLEUM LIMITED
(A Subsidiary of Bangladesh Petroleum Corporation)
58-59, Agrabad Commercial Area, Chittagong

TENDER NOTICE

1.	Name of the Procuring Entity	Meghna Petroleum Limited 58-59, Agrabad Commercial Area, Chittagong.			
2.	Invitation of Tender for	Tender No.	Description	Cost of Tender Documents	Earnest Money
		Pur- 052 Dt. 07-12-2017	SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF 500 KVA SUBSTATION INCLUDING CIVIL & OTHER RELATED WORKS AT MAIN INSTALLATIONS, CHITTAGONG.	Tk. 3,000/- (Non-refundable)	Tk. 2,50,000/-
3.	Procurement Method	Single Stage Two Envelope Method. One envelope for Technical offer and the other for Commercial/ Financial offer, each envelope must be sealed properly. Both envelopes have to submit in a separate sealed envelope.			
4.	Last Selling Date of Tender Document			January 02, 2018	15.30 Hrs.
5.	Tender Closing Time and Date			January 03, 2018	15.00 Hrs.
6.	Tender Opening Time & Date			January 03, 2018	15.15 Hrs.
7.	Name & Address of the Offices for :				
	Selling of Tender Documents	1. Purchase Section, Meghna Petroleum Limited, 58-59 Agrabad C/A, Chittagong. 2. Cash Section, Meghna Petroleum Limited, Meghna Bhaban, 131-133 Motijheel C/A, Dhaka.			
	Receiving of Tender Documents	DGM (Operations), Meghna Petroleum Limited, 58-59 Agrabad C/A, Chittagong.			
	Opening of Tender Documents	DGM (Operations), Meghna Petroleum Limited, 58-59 Agrabad C/A, Chittagong.			
8.	Qualifications of Tenderer	<ul style="list-style-type: none">✦ The bidder must be Electrical Contractor enlisted with any Govt. /Semi Govt./ Autonomous Bodies.✦ The Tenderer must have minimum 05 (Five) years general experience in the similar types of works as a prime contractor.✦ Interested Contractor must have successfully completed supply, installation, testing & commissioning of 500 KVA substation with a value of at least Tk. 45.00 (Forty Five) lac in a single order as a Prime Contractor within the last 05 (Five) years i.e. years counting backward from the date of publication of IFT in the newspaper.✦ Tenderer or his employee must have Electrical ABC license from Electrical Licensing Board.✦ Average annual construction turnover shall be greater than Tk. 50.00 (Fifty) Lac during the period of last 03 (Three) Financial year.✦ The minimum amount of liquid assets or working capital or credit facilities of the Tenderer shall be Tk. 40.00 (Forty) lac.			
9.	Special Instructions	Offer must comprise the following documents, failing which the tender may be rejected as being incomplete:			
		i. The following documents must be submitted in the Technical Offer:			
		<ul style="list-style-type: none">➤ Letter of Technical Bid (Form PW3-1A).➤ Attested copies of work completion certificate along with work order/ purchase order for general & specific experience.➤ Attested copy of up-to-date Enlistment Certificate of Electrical Contractor from any Govt./ Semi Govt./ Autonomous Bodies.➤ Bank certificate mentioning the amount of liquid assets or working capital or credit facilities of minimum Taka 40.00 Lacs from a schedule Bank of Bangladesh.➤ Attested copy of valid ABC license from Electrical Licensing Board of the tenderer or employee.➤ Attested copy of valid Income Tax/ TIN Certificate, up-to-date Trade License & VAT Registration Certificate & Import Registration Certificate (for Importer).➤ Offers with detail technical specifications mentioning brand, model & country of origin must be submitted in the bidder's printed letter head pad along with authorization letter & offer from manufacturer/ manufacturer's agent/ distributor.➤ Electrical Drawing (Single Line Diagram, Isometric & Scamtic view) for constructional of 500 KVA substation including Civil & other related works.➤ Original tender schedule duly sealed & signed by the person duly authorized to sign on behalf of the tenderer.➤ Original copy of money receipt against purchase of tender documents.➤ Earnest money as mentioned above & any other documents/ information as specified in the Tender Document.			
		ii. The following documents must be submitted in the Financial Offer:			
		a. Letter of Financial Bid (Form PW3-1B). b. The Priced Bill Of Quantities (BOQ) N.B.: After opening/ scrutiny of the technical offers the successful bidders will be advised the date/ time of opening of the commercial/ financial offers to enable their attendance as per schedule.			
10.	Procuring Entity reserves the right to accept or reject any or part of any tender without showing any reason whatsoever.				

Note: If the Tender can not be received/ opened on the date of schedule due to any uncontrollable reason, the same will be received / opened on the next working day at same time and same place.